Workstream Highlight Report

Working Group:		Chair:		Date:	
Project Name:		Project Manager:		Gateway:	
Current Gateway Budget		Overall Estimated Costs:			
Description:					
Overall Project RAG:					

Controls:		RAG:	Comments:
Timeframe:			
Costs:			
Benefits:			

Milestones:		RAG	Target Date:	Due Date:

Risks & issues:	New?	Impact:	Owner:	Mitigation:
	☐			
	☐			
	☐			
	☐			
	☐			

Activity last Period:

Activity Planned Next Period:

Please confirm that you have checked this month's Highlight Report Template including updating any information that has changed. ☐

Name:		Date:	